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STATE OF MAINE
DEPARTMENT OF PUBLIC SAFETY
MAINE EMERGENCY MEDICAL SERVICES
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AUGUSTA, MAINE
04330

MICHAEL F. KELLY
COMMISSIONER

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DIRECTOR

**Maine EMS Education Committee
Minutes
Wednesday, May 13, 1998**

Present: L. Delano, C. Boehm, D. Bahr, K. Suminsby, L. Worden, B. Zito, D. Palladino, S. Shapleigh, J. Brinkman, B. Demchak, P. Plumer

Staff: J. Bradshaw, D. Corning

I. Call to Order - The meeting was called to order at 9:41 AM.

a. Introductions - None necessary

b. Assign Timekeeper - Dan Palladino

c. Additions/Deletions to Agenda - None

II Acceptance of March Minutes & April Joint Meeting Minutes:

MOTION: To accept the March minutes as presented (Palladino, Worden) Passed

MOTION: To accept the April Joint Meeting minutes as presented (Palladino, Suminsby) Passed

III Staff Report:

a. Operations:

1. Adolescent Suicide Project: Train the Trainer programs have been scheduled for late summer and fall. Applications will be given to the regional coordinators to distribute as appropriate. The Train the Trainer class will be an 8 hour class, which will prepare the trainers to present 2-3 hour programs. Once the trainer has presented two classes, they will receive a \$100.00 payment.
2. Strategic Plan: The seven goals had previously been assigned to the Regional Coordinators and Jay. Each reported their thoughts for objectives, points to consider, strategies, etc. At the June meeting they will focus in on each of these goals, refine the strategies, and begin development of a work plan.
3. CEH Approval Process: The Operations Team reviewed how each region processes CEH requests to see if we are consistent across the state. A future discussion on CEH programs and credibility of the CEH system has been added to the waiting room.

4. “In-House” Skills Labs: Donnie explained how an individual service can run a skills lab “in-house”. What Region I is doing sounds consistent with other regions, except that SMEMS hasn’t been charging for these skills labs. They will reconsider charging, based on the input received from other regions.
 5. LifeFlight of Maine: John Fields gave an update on this future proposed service. They expect to apply for licensure for 2 bases in May. The proposed Bangor base will begin operations prior to the proposed Lewiston base, but it will probably be at least late summer to early fall.
 6. Trauma Plan Implementation: There will be a public announcement made on this topic on June 4.
 7. EMS Week Activities: Thursday, May 21, EMS Awards Ceremony at the Hall of Flags, KVEMS Open House at their new office from 4:00 - 7:30, and numerous other regional activities.
- b. **Board:** The Board has not met since the last meeting of the Education Committee.

IV. Old Business:

- a. EMS/TC Task Force: No update.
- b. EMT-Intermediate - Review of SMEMS EMT-I Enhanced Proposal: Liz passed out a copy of the SMEMS proposal (enclosed for those not at meeting). Although the draft couldn’t be appropriately reviewed and commented on today, several questions were asked and discussed. Liz has also given a complete package to each region, including call volume analysis, need for training, etc. Jay explained that it is still unknown when the new national EMT-I curriculum might be completed and released. Liz reviewed that the SMEMS proposal does NOT contain cardiac drugs, which was positive to the KVEMS representatives. It is the intent, once a course is approved, to upgrade all EMT-I’s to the new level, probably within 1-2 years of implementation of a new program. Chip and Liz estimated that this would add approximately 12-16 hours to the current EMT-I program, and would be a 20-24 hour update class. What changes might be needed to the CEH requirements necessary for relicensure have not yet been addressed. The charge to the Education Committee is to review this material for educational content, and not to be concerned with whether or not the course should move ahead. Please review the document and send comments or suggestions for changes directly to Liz, who will update any changes and return it to the Education Committee for final discussion in June.
- c. Preceptor Guidelines: **MOTION: To accept the Field Preceptor Guidelines as prepared. (Suminsby; Paladino) Passed.** Dwight will send this document out to all I/C’s and regions.
- d. I/C Program: Today’s agenda called working on the charge from the joint committee by developing a draft on Lead Instructor Cert/Recert/Decert, but the group had difficulty moving into this specific area of discussion. Prior to the next meeting Dwight will e-mail the other states to see what they have for state guidelines on I/C’s. For the next meeting Paul Plumer will work on a draft document of what continuing approval of an I/C should look like, Kathy will work on the issues of continuing education for I/C’s, and Liz will work on recert/decert issues for the July meeting.
- e. First Responder Program, Bridge Course: We have had 3 responses to the e-mail that Jay sent out to other state directors requesting information on their First Responder to EMT Bridge course, if they have one. The 3 states responding each deal with this issue in a different way, but none of them have had much involvement from their First Responder providers. We will continue to carry this on the agenda, and Dwight will continue reviewing any information that comes in, but their doesn’t seem to be a need or interest in moving this forward.

- f. CBO's - Final Review on Mandating Inclusion of Certain Departments: Reasons for mandating at least some time be spent in each of the listed departments was debated against the option of leaving what departments are utilized for clinical time at the option of the clinical coordinator.
MOTION: Areas listed under the CBO's are meant to mean the students will be assigned to spend at least some time in each clinical area listed, leaving it up to the instructor to set the number of hours for each area. (Bahr; Plumer) Passed 7-2-1 (Delano, Boehm - Zito)
Dwight will work on updating the CBO's with the recent clarifications we have made.
- g. Distance Learning: Work group has not yet met.

V. New Business:

- a. Presentation on TRIPPS: This CD is pretty self explanatory, but if anyone has any questions or would like further information on how to maximize utilization of this resource, Jay would be glad to assist you.
- b. Continuing Education/Skills Labs: It was decided that skills labs are functioning adequately at this time, and are not in immediate need of change.

The meeting was adjourned at 12:20 PM. The next joint meeting of the Education Committee will be on June 10, 1998.

Respectfully Submitted,

Dwight Corning